

Company: Gateway Development Commission

Job Title: Assistant Inspector General (Compliance)

Location: New York/New Jersey

Date: July 28, 2025

Job ID: 12-004

Summary of Responsibilities

The Assistant Inspector General (Compliance) reports directly to the Office of the Inspector General and plays a crucial role in upholding the highest standards of integrity and ethical conduct within the Gateway Development Commission (GDC). The Assistant Inspector General will be responsible for performing reviews and audits to identify compliance failures as well as potential fraud or other misconduct in large-scale infrastructure projects. The Assistant Inspector General will support investigations and audit activities to ensure contractors and vendor compliance with applicable federal and state laws, requirements and regulations.

Essential Functions:

- Under the direction of the Inspector General, the Assistant Inspector General (Compliance) offers their guidance on a variety of issues; provides strategic assistance and leadership relating to investigations, audits/reviews; identifies and drafts workplans for impactful projects designed to measure and improve efficiency and compliance on large-scale infrastructure projects.
- Performs research on relevant state and federal authorities (e.g., Federal Transit Administration and Federal Railroad Administration funding grant program requirements) to monitor performance and formulate effective controls and compliance protocols.
- Conduct data-driven audits, performance reviews and analysis for efficiency, timeliness and compliance with applicable funding and reimbursement requirements and various inter-agency funding agreements.
- Conduct forensic-style reviews of financial documents, reimbursement claims, and cost reports to detect red flags, inconsistencies, or unsupported expenditures that may indicate fraud or mismanagement.
- Perform field visits and conduct interviews of internal GDC stakeholders and GDC construction vendors and contractors.
- Conduct regulatory and compliance investigations for adherence to federal and state funding requirements (e.g., FTA and FRA grant conditions), focusing on whether contractor and vendor entities are operating within applicable laws, policies and contractual obligations.
- May work with and/or oversee third-party integrity monitors to detect, prevent and combat potential fraud, waste and abuse.

- Maintain meticulous records of evidence-gathering and methodology for every project, audit, and investigation that can withstand review and scrutiny by internal and external stakeholders.
- Draft documents, such as meeting and analysis summaries, final reports of findings and recommendations, briefings and presentations, testimonies, and/or fact sheets; and ensure all products are clear, convincing, accurate and complete.
- Lead discussions and presentations of findings with agency leadership to foster a culture of accountability and transparency regarding financial and compliance oversight.
- Performs other related duties as assigned.

Job Requirements

- Bachelor's Degree from an accredited college or university required, with a degree in accounting, finance, business, or related field preferred.
- Advanced degrees in accounting, finance, business administration, or related fields are highly desirable.
- Minimum of 7 years of work experience in the areas of financial auditing and investigations is required.
- Experience with municipal and public project finance, the Build America Bureau loan process, and state and federal funding sources, including the Federal Transit Administration (FTA) and Federal Railroad Administration (FRA) process is preferred.
- Experience in fraud, regulatory compliance, integrity monitoring, ethics, criminal/administrative law, government oversight, government auditing is preferred.
- Designation as a Certified Inspector General (CIG), Certified Inspector General Investigator (CIGI), Certified Inspector General Auditor (CIGA), Certified Fraud Specialist (CFS), Certified Public Accountant (CPA) or comparable certification highly desirable.
- High ethical standards.
- Advanced writing skills with the ability to draft reports and other written work products within established deadlines and with clarity. Strong legal writing ability is preferred.
- Exceptional people skills and a commitment to professionalism and collegiality, with an ability to communicate effectively at all levels of a large governmental organization.
- Proficiency in using databases and a variety of software programs, including Microsoft Office (Excel, Word, PowerPoint, Outlook)

Compensation & Benefits

- Competitive Salary
- Medical, Prescription, Dental, Vision Benefits subject to employee contributions
- Medical and Dependent Care Flexible Spending Accounts

- Life Insurance
- Commuter Benefits
- 401(a) Retirement Plan (6% of employee's salary funded by GDC)
- 457(b) Retirement Plan – (Pre-Tax Salary Contributions Elected by Employees)
- Earned Vacation (20 days per year) and Sick Time (12 days per year)
- Paid holidays

Project Background

The Gateway Program is the most urgent infrastructure program in the country – a comprehensive set of rail investments that will improve commuter and intercity services, add needed resiliency and, in its later stages, create new capacity between Newark, New Jersey and New York City, the busiest section of the Northeast Corridor (NEC). The NEC between Boston, Massachusetts and Washington, D.C. is the nation's busiest rail corridor, supporting a region that produces 20% of the Gross National Product. The 10-mile segment of the NEC within the scope of the Gateway Program carries over 200,000 daily Amtrak and NJ TRANSIT passenger trips on approximately 450 trains during non-pandemic conditions and is a vital artery in the region.

The first phase of the Gateway Program includes the Hudson Tunnel Project, which includes the construction of a new two-track tunnel under the Hudson River connecting to Penn Station New York as well as the full rehabilitation of the existing 110-year-old North River Tunnel. The project would create operational flexibility against future impacts to the Hudson River rail crossing. Environmental review for the project was completed in May 2021.

The Gateway Development Commission, established through bi-state legislation, is responsible for the financing and development of the Hudson Tunnel Project. The Commission is governed by a Board of 7 Commissioners appointed by each of Amtrak, New Jersey, and the New York State Department of Transportation, and works in partnership with Amtrak, NJ TRANSIT and the Port Authority of New York and New Jersey.

The Gateway Development Commission is proud to be an Equal Opportunity Employer and administers all personnel practices without regard to race, color, religion, sex, national origin, sexual orientation, disability, protected veteran status, or military status, or any other category protected under applicable law. We encourage qualified people from all backgrounds to apply.

Attention to all applicants who have applied for the Assistant Inspector General (Investigations) (Job ID: 78_660)*. We will be considering your resume for the Assistant Inspector General (Compliance) (Job ID: 78_660) position provided you meet the minimum qualifications required for the role.*

To apply, please email your cover letter and resume to jobs@gatewayprogram.org with the job title "Assistant Inspector General (Compliance)" in the subject line.