

Company: Gateway Development Commission
Job Title: Deputy Director, Information Systems
Location: New York/New Jersey
Date: 5/15/2025
Job ID: 3-023

Summary of Responsibilities

The Gateway Development Commission is seeking a highly skilled and organized Deputy Director, Information Systems, to join our team. Reporting to the Senior Director, Technology Strategy and Operations, they will play a crucial role in shaping and implementing technological solutions to support our organization's goals and objectives.

Essential Functions

- Work alongside the Senior Director of Technical Operations to create and enforce policies related to data protection, access control, and incident response plans.
- Evaluate and improve security policies, procedures and technical controls to ensure compliance with industry standards (NIST, ISO 27001).
- Educating employees about cybersecurity best practices and their role in maintaining security.
- Conduct research and gather data on cyber threats and vulnerabilities and various projects, initiatives, and educational trends to support decision-making processes.
- Ensure prompt response and resolution of IT incidents and security breaches, minimizing disruptions to business operations.
- Serve as point of escalation for complex security incidents and lead post-incident reviews and remediation planning.
- Identifying potential risks in IT operations and developing plans to mitigate risks while ensuring compliance with industry standards and regulations.
- Oversee the configuration, deployment and ongoing management of Microsoft Intune for endpoint management and Meraki firewalls.
- Oversee and coordinate departmental projects, ensuring timely completion and alignment with organization goals.
- Maintain confidentiality and handle sensitive information with the utmost professionalism and integrity.

Job Requirements

- Bachelor's degree in computer engineering, information systems, or related field.
- Minimum 10 years of experience in information systems and technical operations.
- Strong background in cybersecurity strongly preferred.

- Hands on experience managing Microsoft Intune and Cisco Meraki firewalls.
- Strong understanding of network security, endpoint protection, data loss prevention and cloud security.
- Proficiency in threat modeling, risk assessments and incident response management.
- Proven ability to lead and motivate multi-disciplinary teams.
- Excellent communication and presentation skills, with experience creating materials for senior leadership.
- Strong organizational and strategic thinking skills.
- Relevant certifications like CISSP, CISM or CCSP are preferred.

Compensation & Benefits

- Competitive Salary
- Medical, Prescription, Dental, Vision Benefits subject to employee contributions
- Medical and Dependent Care Flexible Spending Accounts
- Life Insurance
- Commuter Benefits
- 401(a) Retirement Plan (6% of employee's salary funded by GDC)
- 457(b) Retirement Plan – (Pre-Tax Salary Contributions Elected by Employees)
- Earned Vacation (20 days per year) and Sick Time (12 days per year)
- Paid holidays

Project Background

The Gateway Development Commission (GDC) is a bi-state public authority charged with delivering the Hudson Tunnel Project: the cornerstone of the Gateway Program, a comprehensive set of rail investments that will improve transportation along the busiest section of the Northeast Corridor. GDC is governed by a seven-member Board appointed by Amtrak, New Jersey, and the New York State Department of Transportation. GDC works in partnership with Amtrak, NJ TRANSIT, and the Port Authority of New York and New Jersey.

The Hudson Tunnel Project (HTP) is the most urgent infrastructure project in America. It involves constructing a new two-track tunnel under the Hudson River connecting to New York Penn Station as well as the full rehabilitation of the existing 115-year-old North River Tunnel. The project will create operational flexibility, rail network redundancy, and resiliency against future impacts to the Hudson River rail crossing.

The Gateway Development Commission is proud to be an Equal Opportunity Employer and administers all personnel practices without regard to race, color, religion, sex, national origin, sexual orientation, disability, protected veteran status or military status, or any other category protected under applicable law. We encourage qualified people from all backgrounds to apply.

To apply, please email your cover letter and resume to jobs@gatewayprogram.org with the job title "Deputy Director, Information Systems" in the subject line.