

Company: Gateway Development Commission
Job Title: Deputy Chief of Project Controls
Location: New York/New Jersey
Date: May 13, 2024
Job ID: 5-011

Summary of Responsibilities

As the Deputy Chief of Project Controls, you will assume a leadership role in developing and maintaining the Gateway Development Commission's project controls architecture, providing timely and accurate reporting of our progress in building the Hudson Tunnel Project. Your leadership will be instrumental in maintaining program cost and schedule management, monitoring, and reporting. By fostering collaboration and integration within the team, you will oversee project controls functions across the project lifecycle and closely collaborate with Technical and Finance Office teams to ensure effective monitoring and reporting across the organization.

Essential Functions

- Direct the development, enhancement, and maintenance of the project controls framework, ensuring alignment with organizational objectives and industry best practices.
- Ensure project controls activities align with overarching organizational goals and objectives, including cost management, schedule adherence, and risk mitigation.
- Collaborate closely with senior leadership, project managers, and key stakeholders to integrate project controls activities and insights into decision-making processes.
- Drive continuous improvement and innovation in project controls processes, tools, and methodologies to enhance project delivery efficiency and effectiveness.
- Oversee risk management and mitigation efforts within the Project Controls Division, identifying potential risks and implementing proactive measures to address them.
- Monitor project performance metrics, analyze trends, and provide timely and accurate reports to senior management and key stakeholders.
- Ensure compliance with project controls standards, policies, and procedures, and implement quality assurance measures to maintain data integrity and accuracy.
- Develop and maintain effective relationships with internal and external stakeholders, fostering open communication, trust, and collaboration.
- Provide strategic planning support and decision support to senior leadership, leveraging project controls data and insights to inform strategic initiatives and business decisions.
- Manage divisional resources effectively, optimizing resource allocation to support project objectives while ensuring fiscal responsibility.
- Education can be used in lieu of experience and experience can be used in lieu of education if the candidate's overall qualifications meet the requirements for the position.

Job Requirements

- Bachelor's degree in Engineering, Construction Management, or related field (advanced degree preferred).
- Minimum of 10 years of experience in project controls management, focusing on complex infrastructure projects.
- Proven track record of successfully leading and managing project controls teams in a senior role.
- Extensive experience in program cost and schedule management, monitoring, reporting, and document control.
- Previous engagement with integrated project controls functions throughout the project lifecycle.
- Familiarity with project controls requirements, cost and scheduling management, reporting, cash flow projections, etc.
- Demonstrated experience in collaborating with cross-functional teams to integrate project controls data and insights.
- Proficiency in using project controls software and tools for effective project performance management and analysis.
- Prior experience in building strong relationships with clients and stakeholders to meet project controls needs.
- Strong analytical skills to identify trends, assess deviations, and implement corrective actions as necessary.
- Excellent communication and interpersonal skills to foster collaboration and understanding across diverse teams and levels.

Project Background

The Gateway Program is the most urgent infrastructure program in the country – a comprehensive set of rail investments that will improve commuter and intercity services, add needed resiliency and, in its later stages, create new capacity between Newark, New Jersey and New York City, the busiest section of the Northeast Corridor (NEC). The NEC between Boston, Massachusetts and Washington, D.C. is the nation's busiest rail corridor, supporting a region that produces 20% of the Gross National Product. The 10-mile segment of the NEC within the scope of the Gateway Program carries over 200,000 daily Amtrak and NJ TRANSIT passenger trips on approximately 450 trains during non-pandemic conditions and is a vital artery in the region.

The first phase of the Gateway Program includes the Hudson Tunnel Project, which includes the construction of a new two-track tunnel under the Hudson River connecting to Penn Station New York as well as the full rehabilitation of the existing 110 year-old North River Tunnel. The project would create operational flexibility, rail network redundancy, and resiliency against future impacts to the Hudson River rail crossing. Environmental review for the project was completed in May 2021.

The Gateway Development Commission, established through bi-state legislation, is responsible for the financing and development of the Hudson Tunnel Project. The Commission is governed by a Board of 7 Commissioners appointed by each of Amtrak, New Jersey, and the New York State Department of Transportation, and works in partnership with Amtrak, NJ TRANSIT and the Port Authority of New York and New Jersey.

The Gateway Development Commission is proud to be an Equal Opportunity Employer and administers all personnel practices without regard to race, color, religion, sex, national origin, sexual orientation, gender identity or expression, disability, protected veteran status or military status, or any other category protected under applicable law. We recognize that diverse teams make the strongest teams, and we encourage people from all backgrounds to apply.

To apply, please email your cover letter and resume to jobs@gatewayprogram.org with the job title "Deputy Chief of Project Controls" in the subject line.