

Company: Gateway Development Commission

Job Title: Senior Director of Technology Strategy and Operations

Location: New York/New Jersey

Date: February 23, 2024

Job ID: 3-017

Summary of Responsibilities

We are seeking a highly skilled and experienced Senior Director to lead the Gateway Development Commission's technology strategy and operations. The successful candidate will oversee day-to-day IT functions, set the strategic direction for IT initiatives, and be responsible for building the IT infrastructure from the ground up. Reporting directly to the Chief Administrative Officer, this role is pivotal in shaping and implementing technology solutions to support our organization's goals and objectives.

Essential Functions

- Oversee day-to-day IT operations, ensuring the smooth functioning of all systems and applications.
- Set the strategic direction for IT initiatives in alignment with the organization's overall goals and objectives.
- Build and develop the IT infrastructure from the ground up, including networks, systems, and applications.
- Lead the development and implementation of IT policies and procedures to ensure data integrity, security, and compliance.
- Manage IT resources effectively, including budgeting, staffing, and vendor relationships.
- Provide leadership and guidance to the IT team, fostering a culture of innovation, collaboration, and continuous improvement.
- Evaluate emerging technologies and trends, recommending solutions that enhance efficiency, productivity, and competitiveness.
- Collaborate with stakeholders across the organization to understand their IT needs and priorities, ensuring alignment with strategic objectives.
- Develop and maintain disaster recovery and business continuity plans to mitigate risks and ensure uninterrupted operations.
- Communicate IT strategies, initiatives, and progress to senior management and key stakeholders.
- Review and approve invoices from IT consultants, ensuring accuracy and compliance with contractual agreements while overseeing their work.

- Implement robust cybersecurity measures, including firewalls, encryption, and intrusion detection systems, to safeguard sensitive data and protect against cyber threats, ensuring the integrity and confidentiality of organizational information.

Job Requirements

- Bachelor's degree in business or technology or equivalent.
- A minimum of ten years of experience in IT management, with a proven track record of success in setting strategic direction and building IT infrastructure.
- Strong leadership and management skills, with the ability to inspire and motivate teams.
- Deep technical expertise across a range of IT domains, including networks, systems, applications, and security.
- Experience in the infrastructure, transportation or public sector is desirable.
- Excellent communication and interpersonal skills, with the ability to interact effectively with stakeholders at all levels.

Project Background

The Gateway Program is the most urgent infrastructure program in the country – a comprehensive set of rail investments that will improve commuter and intercity services, add needed resiliency and, in its later stages, create new capacity between Newark, New Jersey and New York City, the busiest section of the Northeast Corridor (NEC). The NEC between Boston, Massachusetts and Washington, D.C. is the nation's busiest rail corridor, supporting a region that produces 20% of the Gross National Product. The 10-mile segment of the NEC within the scope of the Gateway Program carries over 200,000 daily Amtrak and NJ TRANSIT passenger trips on approximately 450 trains during non-pandemic conditions and is a vital artery in the region.

The first phase of the Gateway Program includes the Hudson Tunnel Project, which includes the construction of a new two-track tunnel under the Hudson River connecting to Penn Station New York as well as the full rehabilitation of the existing 110 year-old North River Tunnel. The project would create operational flexibility, rail network redundancy, and resiliency against future impacts to the Hudson River rail crossing. Environmental review for the project was completed in May 2021.

The Gateway Development Commission, established through bi-state legislation, is responsible for the financing and development of the Hudson Tunnel Project. The Commission is governed by a Board of 7 Commissioners appointed by each of Amtrak, New Jersey, and the New York State Department of Transportation, and works in partnership with Amtrak, NJ TRANSIT and the Port Authority of New York and New Jersey.

The Gateway Development Commission is proud to be an Equal Opportunity Employer and administers all personnel practices without regard to race, color, religion, sex, national origin, sexual orientation, gender identity or expression, disability, protected veteran status or military status, or any other category protected under applicable law. We recognize that diverse teams make the strongest teams, and we encourage people from all backgrounds to apply.

To apply, please email your cover letter and resume to jobs@gatewayprogram.org with the job title “Senior Director, Technology Strategy and Operations” in the subject line.