

Company: Gateway Development Commission

Job Title: Senior Director, Project Controls

Location: New York/New Jersey

Date: September 8, 2023

Job ID: 5-004

Summary of Responsibilities

As the Project Controls Director, you will play a pivotal role in ensuring the successful execution of our projects by directing and managing GDC's Program Office project controls team. Your leadership will be crucial in upholding program cost and schedule management, monitoring, and reporting. By fostering a collaborative and integrated team, you will oversee project controls functions throughout the project's lifecycle and work closely with Technical and Finance Office teams to ensure monitoring and reporting effectively rolls up across the enterprise.

Essential Functions

- Lead, mentor, and manage project controls for the GDC to ensure seamless integration and performance throughout the project lifecycle.
- Lead the development and ongoing improvement and maintenance of the project controls and its associated data, analyses, scheduling, and reporting capabilities.
- Ensure alignment of controls functions with overarching project controls requirements, cost and scheduling management and reporting, cash flow projections, and more.
- Lead outside consultants in the development, and manage the day-to-day administration, of a centralized Project Management Information System.
- Prepare an Executive Project Schedule and Project Budget for review by stakeholders and third parties.
- Work with GDC's Finance Office to support, as necessary, the development and reporting of up-to-date and accurate cash flow.
- Work with GDC's Technical Office to ensure full understanding of the design and construction schedule and ensure seamless coordination between technical staff with schedule responsibility and the Program Office.
- Collaborate with cross-functional teams and GDC stakeholders to integrate project controls data and insights, contributing to informed decision-making.
- Drive continuous improvement by implementing best practices and innovative approaches to project controls management.
- Monitor project performance metrics, analyze trends, and proactively address any deviations from established plans.
- Develop and maintain effective relationships with internal and external stakeholders, fostering open communication and cooperation.
- Other duties as required.

Job Requirements

- Bachelor's degree in engineering, Construction Management, or a related field (advanced degree preferred).
- A minimum of 10 years of experience in project controls management, with a focus on complex infrastructure projects.
- Proven track record of successfully leading and managing project controls teams in a senior role.
- Extensive experience in program cost and schedule management, monitoring, reporting, and document control.
- Previous engagement with integrated project controls functions throughout the project lifecycle.
- Familiarity with project controls requirements, cost and scheduling management and reporting, cash flow projections, etc.
- Demonstrated experience in collaborating with cross-functional teams to integrate project controls data and insights.
- Proficiency in using project controls software and tools to effectively manage and analyze project performance.
- Prior experience in cultivating strong relationships with clients and stakeholders to meet project controls needs.
- Strong analytical skills to identify trends, assess deviations, and implement corrective actions as necessary.
- Excellent communication and interpersonal skills to foster collaboration and understanding across diverse teams and levels.

Project Background

The Gateway Program is the most urgent infrastructure program in the country – a comprehensive set of rail investments that will improve commuter and intercity services, add needed resiliency and, in its later stages, create new capacity between Newark, New Jersey and New York City, the busiest section of the Northeast Corridor (NEC). The NEC between Boston, Massachusetts and Washington, D.C. is the nation's busiest rail corridor, supporting a region that produces 20% of the Gross National Product. The 10-mile segment of the NEC within the scope of the Gateway Program carries over 200,000 daily Amtrak and NJ TRANSIT passenger trips on approximately 450 trains during non-pandemic conditions and is a vital artery in the region.

The first phase of the Gateway Program includes the Hudson Tunnel Project, which includes the construction of a new two-track tunnel under the Hudson River connecting to Penn Station New York as well as the full rehabilitation of the existing 110 year-old North River Tunnel. The project would create operational flexibility, rail network redundancy, and resiliency against future impacts to the Hudson River rail crossing. Environmental review for the project was completed in May 2021.

The Gateway Development Commission, established through bi-state legislation, is responsible for the financing and development of the Hudson Tunnel Project. The Commission is governed by a Board of 7 Commissioners appointed by each of Amtrak, New Jersey, and the New York State Department of Transportation, and works in partnership with Amtrak, NJ TRANSIT and the Port Authority of New York and New Jersey.

The Gateway Development Commission is proud to be an Equal Opportunity Employer and administers all personnel practices without regard to race, color, religion, sex, national origin, sexual orientation, gender identity or expression, disability, protected veteran status or military status, or any other

category protected under applicable law. We recognize that diverse teams make the strongest teams, and we encourage people from all backgrounds to apply.

To apply, please email your cover letter and resume to jobs@gatewayprogram.org with the job title “Senior Director, Project Controls” in the subject line.