

**Gateway Development Commission
Chief Financial Officer Job Description
Project ID 2004**

Summary of Responsibilities

The Gateway Development Commission (GDC) is seeking a highly qualified Chief Financial Officer responsible for all financial and accounting functions. Reporting to the CEO, this executive will develop and build financial systems for the organization, lead development of project financial plans, and play a key role in securing federal funding and loans.

Essential Functions

- Provides oversight, direction, and management for all accounting and financial functions and controls including policies and systems for monitoring financial information, managing budgets and financial statements, forecasting and providing financial information to board members and members of the financial and investment communities.
- Ensures the integrity of financial systems, controls, and reports.
- Performs long-term and strategic planning to ensure the financial stability of GDC.
- Develops financial plans for the entirety of the Hudson Tunnel Project and other Gateway Program projects as appropriate.
- Leads GDC's efforts to secure USDOT Build America Bureau loans as well as other potential sources of municipal finance typically used in megaprojects.
- Manages finance team staff and liaises with other division leads.

Job Requirements

- Bachelor's Degree from an accredited college or university required, with coursework in accounting, finance, business, or related field preferred. Advanced degree in accounting, finance, business administration, or related field highly desirable.
- Extensive experience in progressively responsible senior financial management positions. Experience advising senior executives and interacting with government agencies and officials.
- Experience with municipal and public project finance, the Build America Bureau loan process, and federal funding programs.
- Experience in the funding/financing of megaprojects.
- Knowledge of generally accepted accounting principles and statutory requirements.
- Strong analytical and problem-solving skills. Strong interpersonal skills with demonstrated ability to interact and motivate staff at all levels both internal and external. Proven track record of performing under pressure and resolving conflicts constructively.

Project Background

The Gateway Program is the most urgent infrastructure program in the country – a comprehensive set of rail investments that will improve commuter and intercity services, add needed resiliency and, in its later stages, create new capacity between Newark, New Jersey and New York City, the busiest section of the Northeast Corridor (NEC). The NEC between Boston, Massachusetts and Washington, D.C. is the nation’s busiest rail corridor, supporting a region that produces 20% of the Gross National Product. The 10-mile segment of the NEC within the scope of the Gateway Program carries over 200,000 daily Amtrak and NJ TRANSIT passenger trips on approximately 450 trains during non-pandemic conditions and is a vital artery in the region.

The first phase of the Gateway Program includes the Hudson Tunnel Project, which includes the construction of a new two-track tunnel under the Hudson River connecting to Penn Station New York as well as the full rehabilitation of the existing 110 year-old North River Tunnel. The project would create operational flexibility, rail network redundancy, and resiliency against future impacts to the Hudson River rail crossing. Environmental review for the project was completed in May 2021.

The Gateway Development Commission, established through bi-state legislation, is responsible for the financing and development of the Hudson Tunnel Project. The Commission is governed by a Board of 7 Commissioners appointed by each of Amtrak, New Jersey and the New York State Department of Transportation, and works in partnership with Amtrak, NJ TRANSIT and the Port Authority of New York and New Jersey.

The Gateway Development Commission is proud to be an Equal Opportunity Employer and administers all personnel practices without regard to race, color, religion, sex, national origin, sexual orientation, gender identity or expression, disability, protected veteran status or military status, or any other category protected under applicable law. We recognize that diverse teams make the strongest teams, and we encourage people from all backgrounds to apply.

To apply, please email your cover letter and resume to jobs@gatewayprogram.org with the job title “Chief Financial Officer” in the subject line. Please note that applications will automatically also be submitted for the Comptroller role, job ID 3003.