

Gateway Development Commission
Job Title: Chief of Program Delivery
Location: New York/New Jersey
Date: 4/25/2025
Job ID: 17-003

Summary of Responsibilities

The Chief of Program Delivery (CPD) is a key member of the Gateway Development Commission (GDC) executive leadership team, accountable for the successful delivery of the Hudson Tunnel Project (HTP). This position, which is a direct report to the Chief Executive Officer (CEO), will have oversight authority for the technical and engineering services associated with the HTP and will ultimately be responsible for delivering HTP within scope, budget and schedule, and ensuring that the assets created will be fit for purpose and able to be used and maintained efficiently for railroad operations regulated by the Federal Railroad Administration. The CPD will work closely with the CEO and senior leadership at all stages of the project.

In addition, this position will work hand in hand with the Chief Program Officer (CPO) to establish metrics, reporting and change control management procedures that meet all federal requirements, as well as ensure there are appropriate levels of cost and schedule resources to support the CPD team to ensure timely delivery of HTP.

Essential Functions

- Oversee the program delivery needs of GDC, which includes managing the GDC department responsible for overseeing the design and construction of HTP, to ensure the project is within scope, schedule and budget.
- Oversee the technical elements of HTP including remaining design and engineering services during construction, construction management, quality control and assurance, and permitting, as required. Where applicable, lead the value engineering process to achieve efficiencies or streamlined savings in project delivery.
- Comprehensively manage performance and risk associated with the HTP. Recognizing that the project consists of multiple contract packages for tunnelling and alignment work across two states, as well as a single package for fit-out of the constructed tunnels, this position will play a critical role in managing the interfaces between the different packages, identifying opportunities for improved performance and mitigating risks associated with the sequencing and hand-off of work.

- Coordinate activities and establish relationships with its Supporting or Executing Partners (SEPs) and other project stakeholders. Work proactively with SEPs and project stakeholders to identify risks to schedule and budget and develop strategies to mitigate those risks.
- Ensure that safety and quality are an integral part of project operations. Manage preparation and monitor implementation of project plans, quality plans, and work plans. In coordination with the GDC Safety/Security Officer, identify and mitigate safety risks throughout the project lifecycle, from design through construction, commissioning, and operation, and develop oversight procedures to ensure that safety plans and protocols are being followed.
- Regularly report to the Chief Executive Officer and Commissioners on matters related to design review, value engineering, quality control, quality assurance, permitting and environmental compliance, safety and construction management and/or oversight. Present procurements and other action items associated with project delivery to Commissioners for approval at GDC Board meetings.
- Working with the Chief of Public Affairs, serve as a spokesperson on behalf of the project where appropriate, providing regular updates to the engineering and construction community and other industry peers, other key stakeholders, and the public on the progress of the project.
-
- Work with the GDC Procurement team to ensure that upcoming procurement packages contain appropriate engineering and architectural standards, guidance and policies. Participate in vendor conferences, site visits, selection committees and other procurement-related activities as necessary to support the procurement of goods and services for the project, including the evaluation of proposals and other technical submissions.
- Maintain industry contacts and involvement in national and international infrastructure forums to assure Gateway is at the forefront of best practices, innovation, and compliance in delivery of megaprojects.
- Provide leadership in creating a work environment that encourages process improvement, communication, participatory decision making and accountability.
- Any other duties or responsibilities assigned by the CEO.

Job Requirements

- Bachelor's degree in civil, structural or systems engineering. Although the successful candidate needs only to have a degree in one of these engineering disciplines, the candidate should have experience in delivering major capital projects involving all

three disciplines.

- A minimum of 10 years of demonstrated experience in multi-disciplinary infrastructure projects with specific experience in leading the design and construction of bridge and/or tunnel projects of similar scope and complexity as this Project.
- A thorough understanding of the technical complexities of major infrastructure projects.
- Demonstrated ability to build cohesive multi-disciplinary teams and manage multiple demanding projects with aggressive timelines and budgets.
- High level analytical and creative skills to find practical solutions to complex and technical problems.
- Outstanding written and verbal communication skills to explain projects and elements of projects to both technical and non-technical audiences.
- Demonstrated experience operating and executing in complex, multistakeholder environments.
- Understanding of industry standard project finance, design and construction risk management, project controls, and contracting.
- Ability to establish a vision and create an environment for excellence.
- Demonstrated record of ethics and high standards.

Preferred Qualifications

- License as a Professional Engineer in the State of New York and/or New Jersey or in another jurisdiction with ability to obtain New York or New Jersey license through reciprocity or equivalent.
- Understanding of tunneling technology, both using Tunnel Boring Machine technology and cut-and-cover methods, innovative approaches to tunneling, and managing projects with tunnel components.
- Experience working in a railroad environment familiar with design, construction, operating and/or maintenance practices.
- Experience delivering a project funded by the Federal Transit Administration and/or Federal Railroad Administration with construction costs in excess of \$300 Million.
- Experience delivering programs with multi-stakeholder management teams, government entities and/or special purpose entities.

Project Background

The Gateway Development Commission (GDC) is a bi-state public authority charged with delivering the Hudson Tunnel Project: the cornerstone of the Gateway Program, a comprehensive set of rail investments that will improve transportation along the busiest section of the Northeast Corridor. GDC is governed by a seven-member Board appointed by Amtrak, New Jersey, and the New York State Department of Transportation. GDC works in partnership with Amtrak, NJ TRANSIT, and the Port Authority of New York and New Jersey.

The Hudson Tunnel Project (HTP) is the most urgent infrastructure project in America. It involves constructing a new two-track tunnel under the Hudson River connecting to New York Penn Station as well as the full rehabilitation of the existing 115-year-old North River Tunnel. The project will create operational flexibility, rail network redundancy, and resiliency against future impacts to the Hudson River rail crossing.

The Gateway Development Commission is proud to be an Equal Opportunity Employer and administers all personnel practices without regard to race, color, religion, sex, national origin, sexual orientation, disability, protected veteran status or military status, or any other category protected under applicable law. We encourage qualified people from all backgrounds to apply.

Attention all applicants who have applied for the Chief Technical Officer (Job ID: 17-002). We will be considering your resume for the Chief of Program Delivery (Job ID: 17-003) position, provided you meet the minimum qualifications required for the role.

To apply, please email your cover letter and resume to jobs@gatewayprogram.org with the job title “Chief of Program Delivery” in the subject line.